



GIVE, a program of Business Volunteers Unlimited (BVU), is soliciting applications for the Class of 2011. The goal of GIVE is to raise awareness among young professionals about the growing need for volunteerism and to engage them in the community while providing educational learning seminars to help them develop as distinguished civic leaders.

If you are looking for personal and professional development, please consider applying to participate in the GIVE Class 2011. Over two years, you will meet like-minded professionals, learn about pertinent issues facing the community and become exposed to civic leadership opportunities with nonprofits.

The GIVE Class 2011 will participate in an eight-month program starting in March and extending through October. The core components of the program are monthly learning seminars, volunteer opportunities and networking events. There are three GIVE Exclusive Workshops for the GIVE Class and GIVE Advisory Board Members only, four learning seminars, four volunteer opportunities, and five networking/social events. By participating in the GIVE Program you will be asked to commit an average of six hours per month (refer to attached calendar of events). In addition, each classmate will participate in a group project which will enhance the cohort experience, build leadership among colleagues and peers, and create continued awareness about BVU and the GIVE program.

Upon successful completion of the first year, the GIVE Class 2011 will be invited to serve on the GIVE Advisory Board. This second year experience is a blend of intensive leadership development and continued participation in learning seminars and volunteer opportunities. The GIVE Advisory Board will be divided into committees that will help design, promote, execute, and evaluate the GIVE Program. Your experience serving as a committee member on the GIVE Advisory Board is excellent preparation and training for future board/committee service at another nonprofit organization. At the end of your second year, BVU will work with you to find a nonprofit organization for continuing volunteer service based on your interest.

Tuition for the program is \$650.00 per year\*. The GIVE Program is committed to not letting tuition serve as an obstacle for appropriate candidates to participate in the program. To learn about your payment options, contact BVU.

If you know someone who may be interested in applying to the GIVE Class of 2011, please feel free to forward the application package to the potential candidate or forward their contact information to BVU.

BVU's mission is to inspire volunteerism and connect motivated people to nonprofit organizations that will lead to a stronger community. BVU hopes that you will consider participating in this incredible program. Feel free to reach out to us with any questions. Thank you for your interest in being a part of this movement!

Sincerely,  
The GIVE Advisory Board

\*Second year contribution is tax deductible.

The GIVE Program  
A Program of Business Volunteers Unlimited  
175 W. Ostend Street, Suite 100  
Baltimore, MD 21230  
410-366-6030  
[www.bvumaryland.org](http://www.bvumaryland.org)



## BVU's GIVE Class 2011 Calendar of Events

FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
	THEME: Civic Engagement	THEME: Strategic Thinking	THEME: Networking	THEME: Fundraising		THEME: Leadership	THEME: Mentoring	THEME: Communication
	Learning Seminar #1:	GIVE Exclusive #1:	Learning Seminar #2:	GIVE Exclusive #2:		Learning Seminar #3:	GIVE Exclusive #3:	Learning Seminar #4:
	Volunteer Opp. #1:		Volunteer Opp. #2:			Volunteer Opp. #3:		Volunteer Opp./ Networking: GIVE Group Project
Networking #1: GIVE Kick-Off Happy Hour		Do Something #1:		Networking #2:	Do Something #2:		Networking #3:	Do Something #3:

### GIVE Class 2011 Required Attendance

- 2 out of 3 GIVE Class Learning Seminars/Volunteer Opportunities (**red**)
- 2 out of 4 Learning Seminars (**blue**)
- 2 out of 4 Volunteer Opportunities (**purple**)
- 2 out of 5 Networking Events (**green & orange**)

\*Calendar subject to change

TIME COMMITMENT KEY*			
COLOR	EVENT	TIME	DAY OF WEEK
	Learning Seminar	8:00AM – 10:30AM	T/W/TH
	Exclusive Workshop	8:00AM – 12:00PM	T/W/TH
	Volunteer Opportunity	9:00AM – 12:00PM	SATURDAY
	Networking Event	5:30PM – 7:30PM	T/W/TH
	Do Something! Event	5:30PM – 7:30PM	T/W/TH
	GIVE Group Project	6:00PM – 8:00PM	TH

\*Dates/Times listed are typical throughout the year but are subject to change.

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## APPLICATION INSTRUCTIONS

By following these simple instructions, your application process will go smoothly. All applications are confidential. Applications from candidates who are not selected to participate in the GIVE Class 2011 program will be retained by BVU for future consideration.

### **Deadline: Friday, December 17, 2010**

Please fill out this application and either mail or e-mail to:

Business Volunteers Unlimited  
ATTN: Rachel Shuster  
175 W. Ostend Street, Suite 100  
Baltimore, MD 21230

Or e-mail to [rshuster@bvumaryland.org](mailto:rshuster@bvumaryland.org)

Include the following:

- Resume
- Personal Biography
- Professional Photo or Headshot
- Two Professional References
- \$650 check\* made payable to Business Volunteers Unlimited (RE: GIVE Class 2011) or a signed Nomination Form (see attached document) from your employer or sponsoring organization agreeing to pay \$650 within 14 days of acceptance into the GIVE program.  
(\*Your check will only be processed if you are accepted to the program.)

1. Your paperwork and application will not be reviewed unless they are accompanied by a check or signed nomination form.
2. Each applicant will be asked to participate in a 15-minute phone interview with a member of the Advisory Board.
3. Applicants will be notified by mid-January about acceptance. All applicants will be notified regardless of class selection.
4. Tuition for participation in the GIVE Class 2011 program is \$650.00 per year. If you are submitting the signed Nomination Form, in lieu of a check, please note that full payment is the responsibility of the participant and is required in order for the participant to attend any programming. The Nomination Form is to be used ONLY for applicants soliciting financial sponsorship and time off allowance from their employer/sponsoring organization. If you are paying the \$650 tuition fee personally, you do not need to submit this form with the application. (Please note: you are able to use the person who referred you to GIVE as a reference on the application.)
5. Questions about the application process should be directed to either Rachel Shuster ([rshuster@bvumaryland.org](mailto:rshuster@bvumaryland.org)) or Lisa Michocki ([lmichocki@comcast.net](mailto:lmichocki@comcast.net)).

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**BUSINESS VOLUNTEERS**  
UNLIMITED MARYLAND

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To Whom it May Concern:

GIVE (Getting Involved in Volunteer Experiences), a program of Business Volunteers Unlimited Maryland, is soliciting applications for the Class of 2011. We hope you will support your employee's interest in GIVE and consider sponsoring his or her tuition fee.

The GIVE Program was launched in 2009 as a result of young professionals expressing demand for civic engagement opportunities in the Greater Baltimore region. To date, more than 600 individuals have joined the group's network, led by an Advisory Board of 15 emerging civic leaders.

GIVE is proud to announce a special opportunity for 40 individuals to apply for participation in the GIVE Class 2011. The competitive process will provide those selected with access to mentoring relationships with Advisory Board members, a series of exclusive workshops and volunteer opportunities, and all 2011 GIVE trainings and networking events. The curriculum will expose the GIVE Class 2011 to Baltimore's community issues and challenges, professional development workshops and peer networking opportunities, strengthening members' civic leadership interests and abilities.

Supportive employers of GIVE Class 2011 members can look forward to a number of benefits:

- In a time when dollars for leadership development and training events are tight, the economical \$650 class fee provides members with access to 16 opportunities to learn and connect with peers;
- GIVE Class 2011 activities can be used as the basis for an employee's individual development plan to be discussed with a manager or mentor at your company throughout the year;
- Commitment to your employee's development and helping them connect to the local community increases the likelihood of top talent retention; and
- Your company's name will receive visibility in connection with a socially responsible leadership program designed to benefit both your business and the community.

If you would like to sponsor your employee's tuition for the program, please use the attached nomination form.

Thank you for your consideration,

Kelly Hodge-Williams  
Executive Director



## NOMINATION FORM FOR SPONSORING ORGANIZATION

(THIS IS NOT AN APPLICATION FORM)

NAME OF APPLICANT: \_\_\_\_\_

COMPANY: \_\_\_\_\_

Your company/organization is sponsoring the above named applicant in BVU's GIVE Class 2011 by agreeing to pay the \$650.00 program fee within 14 days of acceptance into the GIVE Program.

Is your organization/firm willing to pay tuition for this applicant?      YES       NO

We would like to bring to your attention that there is an occasional weekday commitment for GIVE Class members. The applicant will be required to attend a minimum of four (4) day-time events but encouraged to attend all seven (7) that are included in the eight month program. Therefore the applicant will need release time from work. The duration of these events will range from 2 hours to 5 hours and they will be limited to one per month. All other events will be scheduled after work hours or on weekends.

Is your company/organization willing to authorize the above time commitment for this applicant?      YES       NO

Please return this nomination form to the applicant for submission with their application.

**Applications are due on or before Friday, December 17, 2010.**

\_\_\_\_\_  
Sponsor Name & Title

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Sponsoring Company/Organization

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Telephone Number